

Offer Letter Required Documents (For Student)



CV

CV stands for "Curriculum Vitae", a document that outlines a person's education, work experience, and qualifications for a job opportunity.

CID

Citizenship Identification Document sample as shown in the picture





Passport

A passport is a government-issued document containing personal information and a photo to verify identity and citizenship for foreign travel.

IELTS or TOEFL Result Sheet

IELTS (International English Language Testing System) and TOEFL (Test of English as a Foreign Language) are standardized tests that assess English language proficiency for non-native speakers, required for higher education





Academic Documents

- a. Class X Certificate
- b. Class XII Certificate
- c. Bachelors Certificate (if applicable)
- d. Others (specify)

Work Experience

- a. Appointment letter
- b. Latest 3 months pay slips
- c. Concern letter
- d. Promotion or transfer order (if applicable)





Statement of Purpose (SOP) is a personal statement that outlines an individual's

academic and career goals, motivation and fit for a particular program or university. It helps admission committees understand the applicant's aspirations and ability to succeed in their desired field of study.

Other Documents

- 1. Marriage certificate (If married)
- a. English translated
- b. Minimum of 6 months

2.Certificates of training, workshop, seminar, etc.



Offer Letter Required Documents (For Dependant)



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Academic Documents

- a. Class X Certificate
- b. Class XII Certificate (if applicable)
- c. Bachelors Certificate (if applicable)
- d. Others (specify)





Work Experience

- a. Appointment letter
- b. Latest 3 months pay slips
- c. Concern letter
- d. Promotion or transfer order (if applicable)

Other Documents

Any certificates of training, workshop, seminar etc..